



JEEVIKA
An Initiative of Government of Bihar for Poverty Alleviation

**Bihar Rural Livelihoods Promotion Society
State Rural Livelihoods Mission, Bihar**



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REQUEST FOR EXPRESSIONS OF INTEREST
(CONSULTING SERVICES - FIRM SELECTION)

INDIA

Bihar Transformative Development Project.

Assignment Title: **Hiring of Agency to develop Centralized Performance Monitoring System for Rural Retail Shop and Didi ki Rasoi**

Reference No. : BRLPS/Proj-NF/1414/18

The Government of Bihar has applied for financing from the World Bank towards the cost of Bihar Transformative Development Project (BTDP) and intends to apply part of the proceeds for consulting services. The BTDP project will be implemented through Bihar Rural Livelihoods Promotion Society (BRLP) for a period of 6 years. It is expected to cover around 60 lakh poor families spread over 300 blocks across 32 districts of Bihar under the project.

In pursuance to this, BRLPS intends to hire an Agency to **“Hiring of Agency to develop Centralized Performance Monitoring System for Rural Retail Shop and Didi ki Rasoi”**. The Agency or the association of agencies will submit proposal in the closed envelope which will bear the name of the assignment for which EOI is being submitted.

The broad scope of work will be to:

Electronic Point of Sale (EPOS) is a combination of hardware and software designed to help businesses run more effectively. Where traditional billing systems record sales, EPOS system not only records transactional information but can also generate detailed reports in response to the input data. This offers owners and managers more insight into their business, allowing them to make actionable changes to increase revenue and cut costs. Some systems can be customised to include several features to improve business operations including loyalty reward schemes, staffing and inventory management and marketing facilities.

Each **Gramin Bazaar** would be aggregating orders from almost 100 Kirana stores and place corresponding orders to the vendors. This facilitation will amount to a weekly transaction of at least Rs.1.00 lakh with 300 SKUs per Gramin Bazaar. To facilitate efficiency, transparency, tracking, book keeping and billing, an EPOS has been provided at each of the Gramin Bazaars, as part of the set-up cost. The project intends to facilitate the opening of around 150 Gramin Bazaars in next 12 months. The monitoring of these Gramin Bazaars is critical to determine their business sustainability.

To facilitate efficiency, transparency, tracking, book keeping and billing, an EPOS has been provided at each of the store, as part of the set-up cost. The project intends to facilitate the opening of around 50 **Didi Ki Rasoi** in next 12 months. The monitoring of these DKR is critical to determine their business sustainability.

The main assignment will be for a period of 01 year. Interested agencies/association of agencies* must provide the information's substantiating that they are qualified to perform the services including- organizational profile/brochures, structure of the firm/organization, Name, address (Local & Nodal), facsimile number and email/website link of the Agency. Following are the eligibility criteria:

- Detailed descriptions and similar assignments carried out by Agency in last five years.
- Availability of key Professional with high level of competencies to handle tasks & responsibilities.
- Capacity building on EPOS and Central Monitoring Systems (only more than 50 persons training to be mentioned)
- Intended Agency should have Annual Average Turnover of Rs 04 Crore or more in the last three financial years. Audited financial statements of the last three years should be attached.

A Consultant will be selected in accordance with the QCBS method set out in The World Bank Consultant Guidelines. Detailed Terms of Reference (ToR) can be downloaded from tender section of the procurement of www.brllps.in.

Expressions of interest for providing consultancy services should be delivered in sealed envelope clearly marked **“Expressions of Interest”** **“Hiring of Agency to develop Centralized Performance Monitoring System for Rural Retail Shop and Didi ki Rasoi”** along with a soft copy (MS word format only) in a CD/DVD/Pen Drive along with all necessary supporting documents to the address below in person before **16:00 on 29/09/2020**.

Bihar Rural Livelihoods Promotion Society

Attn: Chief Executive Officer-cum-Mission Director

3rd Floor, Annexe-II, Vidyut Bhawan, Bailey Road,

Patna – 800 021, Bihar, India

Tel: 91-612-2504980;

E-mail: proc.sp@brllps.in

Chief Executive Officer

Tabular format for Short listing

SN	Particular				Maximum Shortlisting Score	
1.	Brief profile of the Agency <i>(supporting document should be attached)</i>				NA	
2.	Similar Assignments* - Details to be furnished here for marking purpose. <i>(supporting document like PO/WO/Contract should be attached).</i> <u>The minimum number of locations for which a central monitoring system should be developed and implemented shall not be less than 30 (thirty).</u>				60	
a.	01-02 Assignment		10 Numbers			
b.	03-04 Assignment		30 Numbers			
c.	05-06 Assignment		50 Numbers			
d.	More than six assignment		60 Numbers			
SN	Name of assignment	Name of Client	Cost of assignment (Rs.)	Period of assignment	Subject	
a.						
b.						
c.						
d.						
e.						
f.						
g.						
3.	Average Annual Turnover (AAT)			Years	Amount (Rs)	20
	Intended Agency should have Minimum Annual Average Turnover of Rs 04 Cr. or more during the last three financial years (2018-19, 2017-18 & 2016-17). <i>Audited financial statements of the above three years should be attached.</i> a) 04 Cr.- 06 Cr.- 10 Numbers b) 06 Cr.- 08 Cr.- 15 Numbers b) Above 08 Cr.- 20 Numbers			2016-17		
				2017-18		
				2018-19		
				Average		
				Total		
4.	Total Manpower strength of the agency. a) 25-50 Manpower - 05 Numbers b) Above 50 Manpower - 10 Numbers <i>(Attached list of employees with undertaking).</i>			Nos		10
	Number of Key professional with the agency. <i>(Attached list of key professionals with undertaking).</i>			Nos		
5.	No of Person Trained in a single assignment (only more than 50 persons training to be mentioned) <i>(supporting document should be attached)</i>			Nos		10
7.	Address of Head & local office with phone & e-mail id.		Address: Phone: Email:			NA
Total						100

Short listing will be made on above Information only. Attach all supporting documents with this format.

- **Association of Agencies:** The Association of Agencies who have a joint venture or a sub consultancy agreement to complement their respective area of expertise ,strengthen the technical responsiveness of their proposal and make available pool of experts.

***Similar Assignment:** The intending agency must have experience in development and implementation of Central Monitoring Systems for chain of outlets covering 30 and above locations in area like retail/ restaurant etc.

Signature of Authorized Representative

Seal of the Agency